



**COMMISSION  
AGENDA MEMORANDUM**

**Item No.** 6h

**ACTION ITEM**

**Date of Meeting** February 26, 2019

**DATE:** February 14, 2019  
**TO:** Stephen P. Metruck, Executive Director  
**FROM:** Mike Merritt, Commission Chief of Staff  
**SUBJECT:** Approval of 2019 Commission International Travel Plan

**ACTION REQUESTED**

Request commission approval of a commission international travel plan for 2019, as attached.

**EXECUTIVE SUMMARY**

Pursuant to Section 2 of Resolution 3604, the Port of Seattle Commission annually considers and approves a motion authorizing anticipated commission international travel for the year. This practice promotes transparency in the commission's conduct of international travel. Not all approved trips materialize. Additions to the international travel plan will be approved separately in public session should they arise.

**JUSTIFICATION**

Participating in the conferences provided for below will support port Century Agenda strategies to 1) position the Puget Sound region as a premier international logistics hub; 2) advance the region as a leading tourism destination and business gateway; and 3) be the greenest, and most energy efficient port in North America.

The port will have the opportunity to engage in trade development with China and Japan and in tourism development including meetings with tourism boards and industry partners. The port will also continue to advance green maritime principles and focus on economic development

**DETAILS**

The following is a list of trips that constitute the Commission's 2019 international travel plan:

**1st Quarter**

Japan

**2nd Quarter**

Germany  
Ireland  
Canada

Meeting Date: February 26, 2019

**3rd Quarter**

None planned

**4th Quarter**

Asia

**ATTACHMENTS TO THIS REQUEST**

Resolution 3604

**PREVIOUS COMMISSION ACTIONS OR BRIEFINGS**

June 26, 2018 – The Commission approved an international travel plan for 2018.

May 22, 2018 – The Commission authorized travel to British Columbia in May and June of 2018 in anticipation of approving an international travel plan for the rest of 2018.